



Data Privacy Policy

1. Your personal data – what is it? Personal data relates to a living individual who can be identified from that data. Identification can be by the information alone or in conjunction with any other information in the data controller’s possession or likely to come into such possession. The processing of personal data is governed by the General Data Protection Regulation (the “GDPR”)
2. Who are we? Sing2G7 is the data controller (contact details below). This means it decides how your personal data is processed and for what purposes.
3. How do we process your personal data? Sing2G7 complies with its obligations under the “GDPR” by keeping personal data up to date; by storing and destroying it securely; by not collecting or retaining excessive amounts of data; by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that appropriate technical measures are in place to protect personal data

We use your personal data for the following purposes: -

- to enable us to keep you updated on the Sing2G7 programme and let you know of any additional free resources that we are posting
 - to enable us to introduce you to connect with other schools for the international pupils’ letter writing programme if you have ticked that option
 - to enable us to connect with you regarding online or physical rehearsals or performances
 - to invite you to new Sing2G7 initiatives or similar engagement initiatives by our lead partner Truro Cathedral
 - to update you on any aspect of our initiative
 - in rare cases, to connect you, with your explicit consent, to third parties (for example if you have expressed a willingness to communicate with the media with regard to the project)
4. What is the legal basis for processing your personal data?
 - Explicit consent of the data subject so that we can carry out the tasks above
 - There is no disclosure to a third party without consent.
 5. Sharing your personal data Your personal data will be treated as strictly confidential. We will only share your data with third parties with your consent.
 6. How long do we keep your personal data? Until the end of July 2022. Your data can be erased from our system at any point at your request.

7. Your rights and your personal data Unless subject to an exemption under the GDPR, you have the following rights with respect to your personal data: -
 - The right to request a copy of your personal data which Sing2G7 holds about you; The right to request that Sing2G7 corrects any personal data if it is found to be inaccurate or out of date;
 - The right to request your personal data is erased where it is no longer necessary for Sing2G7 to retain such data;
 - The right to withdraw your consent to the processing at any time
 - The right to request that the data controller provide the data subject with his/her personal data and where possible, to transmit that data directly to another data controller, (known as the right to data portability), (where applicable)
 - The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request a restriction is placed on further processing;
 - The right to object to the processing of personal data, (where applicable)
 - The right to lodge a complaint with the Information Commissioner's Office.

8. Further processing If we wish to use your personal data for a new purpose, not covered by this Data Privacy Notice, then we will provide you with a new notice explaining this new use prior to commencing the processing and setting out the relevant purposes and processing conditions. Where and whenever necessary, we will seek your prior consent to the new processing.

9. Contact Details To exercise all relevant rights, queries or complaints please in the first instance contact: The Secretary, sing2g7@gmail.com You can contact the Information Commissioner's Office on 0303 123 1113 or via email <https://ico.org.uk/global/contact-us/email/> or at the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire. SK9 5AF.